# ASSESSMENT 1 (20 marks)

# *(500-1000 words)*

# Agile Team Charter

**(4 marks)**

## {{Team Name}}

*A team charter can be prepared for many reasons. One is to document the team’s purpose and clearly define individual roles, responsibilities, and operating rules. Second, it can be used to establish procedures for both the team and agency management on communicating, reporting, and decision-making. It can be a blueprint for business acquisitions and it defines how the team is empowered to work, including assigning responsibility and authority. Last, it facilitates stakeholder buy-in by including key members in the decision-making process and helping to obtain their concurrence.*

## SCRUM TEAM COMPOSITION

|  |  |
| --- | --- |
| **Project Name** | eRestaurant - Le Bistrot d'Andre |
| **Product Owner (Client)** | Gabrielle Anderson |
| **Development Team** | Software Engineering team – Group 4 |
| **Scrum Master (Team Leader)** | Ahmad Yawari |

**The Scrum team definition is available at** https://www.scrumguides.org/scrum-guide.html#team

## BACKGROUND

(Summarize the program or project the team is supporting; state how the team fits within the agency’s organizational structure; identify the users/customers of the program/project, including external customers and stakeholders; list the estimated cost of the acquisition over the life cycle; and describe special circumstances surrounding the acquisition.)

## TEAM COMPOSITION AND ROLES

* Scrum Master: Ahmad
* Team Charter: Virgil
* Team brief: Chamod
* Trello and Github: Andie
* Project Report:
  + .
  + .
  + .
  + .

(Identify roles {main role} and responsibilities for each team member. List member name; organization; contact information, including telephone and email address; and the team role, if already designated. Also, identify the specific functional level of expertise associated with each member.)

## PROJECT PLANNING (operations and schedule)

(Describe team operational plans, including, activities as the team’s decision-making processes. Describe the actions made for project member(s) who may pull out or not follow the schedule of your project plans, e.g., plans to establish ground or operating rules, relationships with teams, logistical support, etc. Please list milestones and scope of each sprint during your software development)

## FUNCTIONAL TESTING

Please describe and list the functional testing items and mention when they are satisfied.

## CADENCE/TIMING

|  |  |
| --- | --- |
| **Daily SCRUM Stand Up Time** | (13:00pm Daily) |
| **Release time** |  |
| **Sprint time** | * Once Every Weekly (Explain it) * Twice Weekly (Explain it) |

## TOOLS

|  |  |
| --- | --- |
| **Team Collaboration** | * Trello * ☐ Google Drive * ☐ Github * ☐ Microsoft Teams * ☐ Messenger |
| **Code repository name/location?** | *https://github.com/AndLin-hub/SES1Agroup4* |
| **Documentation Location** | * Google Drive * Github * Microsoft Teams |
| **Testing Tools** | *Manual testing or using automated testing tools* |

# User Story Map

*Describe here each user story according to the requirements defined with the customer/product owner and user story map (e.g., a screenshot from Trello)*

As the owner, I would like the system to able to be flexible so that when I expand each restaurant has their own financial reporting.

As an authorized committee member, I want to be able to receive email notifications at least 5 minutes after an application has been submitted so that I can take immediate action.

As the owner, would like customers to have the ability to book available tables online, view menu items and select dishes to make online lunch or dinner orders before coming to the restaurant so that the process of booking seat can be simplified.

As the owner, I would like the app to offer loyalty rewards or discounts to encourage more clientele.